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Via Electronic Delivery

May 16, 2017

Hon. Kathleen H. Burgess
Secretary
State of New York Department
of Public Service
Three Empire State Plaza
Albany, NY 12223-1350

RE: Case 17-G-0277 - Hamilton Utilities Municipal Commission – PSC No.1 – Gas Tariff
Housekeeping Amendments

Dear Secretary Burgess:

On May 11, the Village of Hamilton Municipal Utilities Commission (“Hamilton”) submitted proposed tariff amendments of a housekeeping nature to correct the misidentification of a form in the tariff. Upon further review, two more misidentified forms were discovered. Hamilton hereby submits corrections to those Leafs, with a proposed effective date of June 20, 2017. The proposed changes are indicated in redline and attached hereto.

Hamilton requests an effective date of June 20, 2017, and requests waiver of the newspaper publication requirements set forth in the Public Service Law §66(12)(b) and 16 NYCRR §720.8.1, because no charges or rates are effected by the filing.

Please contact the undersigned should you have any questions.

Respectfully submitted,
READ AND LANIADO, LLP
Attorneys for the Village of Hamilton
Municipal Utilities Commission

By: /s/
Konstantin Podolny

Attachments

PSC No. 1 - Gas
Hamilton Municipal Utilities Commission
Initial Effective Date: June 20, 2017~~September 1, 2014~~

LEAF 45
Revision: 10
Superseding Revision: 0

~~?Filed in compliance with Commission Order issued April 24, 2014 in C. 13-G-0584.~~

XVI. METER READING, BILLING, COLLECTION: (Cont'd.)

- iii. The Utilities Commission shall be required to pay interest on any customer refunds, except where customer overpayments are refunded within 30 days after such overpayment is received by the Utilities Commission.

F. Quarterly Payment Plan:

- i. As required by Public Service Law Section 38, the Utilities Commission shall offer any residential customer, 62 years of age or older, a plan for payment on a quarterly basis of charges for service rendered, provided that such customer's average annual billing is not more than \$150. See Form GJ for form.
- ii. The average annual billing will be determined by the last 12 months of charges for service, or, if the billing information is not available, the charges will be estimated.

G. Contents of Bills:

- i. Customer bills shall state the charges for service(s) performed, materials furnished or other charges made by the Utilities Commission and will be itemized on the applicable bill form unless by reason of size limitation itemization is not possible. In those cases, totals will be utilized and a separate listing of charges making up such totals will be sent with this bill. Bills shall contain information required under 16 NYCRR 13.11.

H. Annual notice of rights.

- i. The Utilities Commission shall, at the time of application for service, and at least annually after service is initiated, provide applicants and customers with a brochure containing a detailed summary of their rights and obligations under this Part 13 of the Public Service Commission's Regulations (16 NYCRR Part 13), a notice describing the commonly used nonresidential service classification and their rates, an offer of written guidelines regarding eligibility requirements for the utility's service classifications, notice that the utility's tariff is available for review in every utility business office, and notice that some nonresidential customers may be eligible for protections under Part 11 of the Public Service Commission's Regulations (16 NYCRR Part 11).

PSC No. 1 - Gas
Hamilton Municipal Utilities Commission
Initial Effective Date: June 20, 2017~~September 1, 2014~~

LEAF 52
Revision: 10
Superseding Revision: 0

~~Filed in compliance with Commission Order issued April 24, 2014 in C. 13-G-0584.~~

XVIII. DISCONTINUANCE OF SERVICE – RESIDENTIAL CUSTOMERS: (Cont'd.)

b. Processed in some manner so that discontinuance will not occur.

E. Deferred Payment Agreement – Residential:

- i. Generally, the Utilities Commission will offer any eligible residential customer or applicant a deferred payment agreement with specific terms as required by 16 NYCRR 11.10 which sets forth in detail the procedures summarized here. The agreement will be made in duplicate on the form set forth in Form ~~DF~~ of this tariff.
- ii. The Utilities Commission will negotiate in good faith with any customer or applicant with whom it has contact so as to achieve an agreement that is fair and equitable considering the customer's financial circumstances.
- iii. The Utilities Commission may require that a customer or applicant complete a form showing assets, income and expenses, and provide reasonable substantiation of the information on that form, provided that all such information shall be treated as confidential.
- iv. A payment agreement must provide for installments as low as \$10 per month and no down payment, when the customer or applicant demonstrates financial need for such terms, but need not provide for monthly installments of less than \$10.
- v. A payment agreement may provide for any size or no down payment, and installments on any schedule over any period of time if mutually agreed to by the parties.
- vi. Eligibility:
 - a. All residential customers and applicants are eligible for an agreement unless the customer has broken an existing payment agreement which required payment over a period at least as long as the standard agreement described below, or the Public Service Commission determines that the customer or applicant has the resources to pay the bill.