US LEC Communications, LLC NY P.S.C. No. 2 – Telephone Effective Date: October 29, 2017 Leaf 5 Revision: 0 Superseding Revision:

## **TARIFF FORMAT**

- A. Leaf Numbering Leaf numbers appear in the upper right corner of the page. Leaves are numbered sequentially. However, new Leaves are occasionally added to the tariff. When a new Leaf is added between Leaves already in effect, a decimal is added. For example, a new Leaf added between Leaves 14 and 15 would be 14.1.
- B. Leaf Revision Numbers Revision numbers also appear in the upper right corner of each page. These numbers are used to determine the most current leaf version on file with the P.S.C. For example, the 4th revised Leaf 14 cancels the 3rd revised Leaf 14. Because of various suspension periods, deferrals, etc. the P.S.C. follows in their tariff approval process, the most current leaf number on file with the P.S.C. is not always the tariff page in effect.
- C. Paragraph Numbering Sequence There are nine levels of paragraph coding. Each level of coding is subservient to its next higher level:
  - 2. 2.1. 2.1.1. 2.1.1.A. 2.1.1.A.1. 2.1.1.A.1.(a). 2.1.1.A.1.(a).I. 2.1.1.A.1.(a).I.(i). 2.1.1.A.1.(a).I.(i).(1).
- D. Check Sheets When a tariff filing is made with the P.S.C., an updated check sheet accompanies the tariff filing. The check sheet lists the leaves contained in the tariff, with a cross reference to the current revision number. When new pages are added, the check sheet is changed to reflect the revision. All revisions made in a given filing are designated by an asterisk (\*). There will be no other symbols used on the check sheet if these are the only changes made to it (*i.e.*, the format, etc. remains the same, just revised revision levels on some pages). The tariff user should refer to the latest check sheet to find out if a particular leaf is the most current on file with the P.S.C