

PSC NO: 4 - Steam  
Consolidated Edison Company of New York, Inc.  
Initial Effective Date: 12/23/2022

Leaf: 33  
Revision: 1  
Superseding Revision: 0

### GENERAL INFORMATION - Continued

## 3. General Rules, Regulations, Terms and Conditions under Which Steam Service Will Be Supplied, Applicable to and Made a Part of All Agreements for Steam Service - Continued

### 3.5 Notices

#### a. Notices to and from the Company

Any notice to the Company under any agreement shall be delivered to it in writing and not otherwise. Bills shall be deemed presented and other notices duly given if delivered to the Customer personally or if mailed to the Customer at the premises supplied, or at the last known address of the Customer, or if left at either of such places, or if delivered or mailed to the agent or representative of the Customer, or if left at the last known address of such agent or representative.

#### b. Notice of Change in Ownership or Occupancy of Premises

Immediately upon the sale, lease or other change in occupancy of the Customer's premises affecting the rendering of bills or the giving of notices, the Customer shall give notice to the Company of such change together with the name and address, if known, of the successor in occupancy of such premises.

#### c. Notice to Turn On or Shut Off Service

The Customer shall give the Company five days' prior written notice to turn on steam service. The Customer shall give the Company similar notice to shut off steam service; otherwise, charges in accordance with the Agreement for Service will be continued.

#### d. Notice by a Representative of the Customer

Any person or party representing a Customer in any form of communication with the Company is required to provide a letter of authorization that is: (1) on the Customer's letterhead; (2) signed by an active contact in the Company's Customer Relationship Management or Billing systems; and (3) dated within twelve months of such request. If the person signing the letter of authorization is not identified in the above-referenced Company systems as a person authorized to act on behalf of the Customer, the Company reserves the right to contact the designated Customer representative(s) for confirmation.