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COMPANY: NATIONAL FUEL GAS DISTRIBUTION CORPORATION REVISION: 1

INITIAL EFFECTIVE DATE: 06/01/99 SUPERSEDING REVISION: 0

STAMPS: ISSUED IN COMPLIANCE WITH ORDER IN C. 98-M-1343 DATED 04/15/99.

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GENERAL INFORMATION (Cont\*d)

## II. 8.c. CONTINUED

If the person who controls access fails to arrange an appointment in response to a second request and the Company is unable to obtain an actual meter reading, the Company may add a charge of twenty-five dollars (\$25) to the next bill of the recipient of the notice. If the Company intends to obtain a court order to gain access to the meter, it shall inform the recipient of the notice by certified or registered letter. The letter shall inform the recipient that the purpose of obtaining such a court order is to replace a meter, or, if physically feasible, to relocate the meter or install a remote reading device. The letter shall state that the court costs and the cost of the remote reading device or the meter relocation will be paid by the person who controls access to the meter.

For seasonal and/or short-term Customers, an actual meter reading shall be taken upon termination of service.

Where the Customer desires to have his meter read each month, the Company will, if the meter is not scheduled to be read, supply the Customer with a stamped printed postcard addressed to the Company's office on which the Customer shall indicate the position of the hand on each dial of his meter or specify the meter reading as shown on the meter index as of a specified date and mail such to the Company's office. The Customer's bill for that month shall be determined therefrom. In case the Customer fails to mail the postcard promptly, or obviously fails to read the meter properly, the Company shall estimate the consumption for billing purposes.

A special meter reading fee of twenty dollars (\$20) shall be charged to any party requesting a special meter reading as described in the UBPs.

## (2) Backbilling

Where the Company has submitted an estimated bill (or bills) to a residential customer that understate the actual amount of money owned by such Customer for the period when estimated bills were rendered by more than 50 percent or one hundred dollars (\$100), whichever is greater, the Company shall notify the Customer in writing that he or she has the right to pay the difference between the estimated charges and the actual charges in regular monthly installments over a reasonable period that shall not be less than three months.

Issued by <u>P.C. Ackerman, President, 10 Lafayette Square, Buffalo NY 14203</u> (Name of Officer, Title, Address)