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GENERAL INFORMATION (CONT'D)

K. Special Notification to Social Services Official

1. After a Utility has sent a final notice of termination to a residential customer who it knows is receiving public assistance, supplemental security income benefits or additional State payments pursuant to the Social Services Law, and for whom the Utility has not received a guarantee of future payment from the local social services commissioner, it shall, not more than five days nor less than three days before the intended termination, notify an appropriate official of the local social services district that payment for utility services has not been made. such notification shall state that the customer has been sent a final notice of termination, specify the amount of arrears, and state the earliest date on which termination may occur.
2. In the case of a customer for whom the Utility has received a guarantee of future payment from the local social services commissioner, the Utility shall send a notice of nonpayment stating that payment has not been made and indicating the amount of the arrears to the recipient and to the local social services commissioner at the time the account would otherwise be subject to a final notice of termination.
3. If the notification required by subparagraph (1) of this section is made orally, the Utility shall within one business day mail a written notification to such social services official.
4. The Utility shall, after consultation with an appropriate official in the social services district of each county served by the Utility in whole or in part, compile and maintain a list of social services officials who are to receive such notification.

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