## GENERAL INFORMATION

## II. Rules and Regulations (continued):

3--Billing and Payments of Bills (continued):
H. Dishonored Payment
. 1 Effect on Account: Should the Company receive a negotiable instrument from an applicant or customer in payment for any bill, charge or deposit it due, and such negotiable instrument is subsequently dishonored or is uncollectible for any reason, the Company may charge back to the customer any credits given by virtue for the receipt of such negotiable instrument and treat the account as if no such payment was ever received by the Company.
. 2 Penalty: In addition, the Company shall charge the applicant or customer a $\$ 5.00$ handling charge plus any additional amounts the Company was required to pay its bank for the bank's handling charge on such instrument. However, the total amount to be charged the customer for each dishonored check shall not exceed $\$ 10.00$ as required by General Obligations Law Section 5-328.
I. Balanced Billing Plan
. 1 Residential Customers:
.1.1 Commencing September 1, 1979 a customer to whom service is furnished under Service Classification No. 1 Residential Service or who are condominium associations or cooperative housing corporations, may have the option of paying for the service in equal monthly amounts (Balanced Billing). The plan will start on the month following any scheduled meter reading.
.1.2 The monthly Balanced Billing payment will be calculated by first determining the latest twelve months gas usage. The rates, charges and sales tax in effect at the time the customer starts the plan are then applied to this usage. The result is the customer's projected annual gas cost for the next twelve months. One-twelfth of the projected annual cost is the monthly Balanced Billing payment.
.1.3 The Balance Billing payment will be adjusted:
.1.3.1 Annually: Any difference between the Balanced Billing payments and the actual gas cost will be charged or credited to the final Balanced Billing payment for that year;
.1.3.2 At the time of a change in the rates, charges or sales tax. The minimum change is $\$ 1.00$ per month; and
.1.3.3 With each new actual meter reading, when the latest projected annual gas cost differs by more than 10 percent from the old projected annual cost. Any difference will be divided by the number of months, including the present month, remaining in the Balanced Billing year. The resulting monthly adjustment will be charged or credited to the Balanced Billing payment for the number of months remaining in the Balanced Billing year. The minimum charge is $\$ 3.00$ per month.

Issued by Kathleen A. Marion, Secretary 175 East Old Country Road, Hicksville, NY

