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#### GENERAL INFORMATION

## 4. METERING AND BILLING (Cont'd)

# A. MEASUREMENT OF CONSUMPTION (Cont'd)

### (3) Meter Reading (Cont'd)

#### (b) Nonresidential (Cont'd)

The first notice shall advise the person who controls access that unless access to the customer's meter is provided on the next scheduled meter reading date or a special appointment made, a no access charge will be added to the next bill of the person who controls access and to every subsequent billing until an actual meter reading is obtained. The Company shall also offer to arrange a special meter reading appointment.

The second notice shall advise the person who controls access that the no access charge has been added to the bill and that another may be added to the next bill. The notice shall also state that service may be physically terminated, that steps to terminate service may follow, and that the Company may obtain a court order in order to gain access to the meter.

The third and each subsequent notice shall advise the person who controls access that the no access charge has been added to the billing and, if the service may be terminated without obtaining access, shall be accompanied by a Final Notice of termination for no access. If service cannot be physically terminated without gaining access, a notice shall state that the Company is seeking a court order to obtain access and that court costs will be paid by the person who controls access to the meter.

The monthly no access charge shall be \$100.00 per month per building or premises.

The Company may suspend the issuance of no access notices and/or penalties if the access controller contacts the Company and provides a legitimate reason for postponing the provision of access; provided, however, no metered demand account shall be eligible for such suspension and no suspension shall last more than 90 calendar days.

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