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Effective Date: 11/01/2003

Valley Energy, Inc. New York Division

Superseding

P.S.C. No. 1 Gas Original Leaf No. 29 Revised Leaf No. 0

GENERAL INFORMATION

- 7. Metering, Billing, Collections and Estimated Bills: (Cont'd.)
- D. Meter Reading and Estimated Bills Non-residential: (Cont'd.)
 - (b) Estimated Bills Non-residential Customers:
 - (1) The Company may render an estimated bill for a regular cycle billing period only when:
 - (i) the Company has failed to obtain access to the meter(s);
 - (ii) circumstances beyond the control of the Company make obtaining an actual reading of the meter(s) extremely difficult, despite having access to the meter area; provided, however, that estimated bills for this reason may be rendered no more than twice consecutively without the Company advising the customer in writing of the specific circumstances and the customer's obligation to have the circumstances corrected;
 - (iii) the Company has good cause for believing that an actual or customer reading obtained is likely to be erroneous; provided, however, that estimated bills for this reason may be rendered no more than twice consecutively without the Company initiating corrective action before the rendering of the next cycle bill;
 - (iv) circumstances beyond the control of the Company prevented the meter reader from making a premises visit;
 - (v) an actual reading was lost or destroyed; provided, however, that an estimated bill for this reason shall be rendered no more than once without the Company initiating corrective action before the rendering of the next cycle bill;
 - (vi) an estimated reading has been prescribed or authorized by the Commission for a particular billing cycle;
 - (vii) an estimated reading is the approved billing method in accordance with the Company's tariff for the billing; or

(viii) an un-metered condition was in existence during the period.

(2) Every estimated bill shall be calculated in accordance with an established formula or methodology that shall take into account the best available relevant factors for determining the customer's usage.

Date of Issue: Sept. 1, 2003 Date Effective: November 1, 2003

Robert J. Crocker, President & CEO, 523 S. Keystone Ave., Sayre, PA 18840 Issued by: