PSC NO: 119 ELECTRICITY NEW YORK STATE ELECTRIC & GAS CORPORATION Initial Effective Date: 09/01/03

Leaf: 60 Revision: 0 Superseding Revision:

GENERAL INFORMATION

- 4. Billing and Collections: (Cont'd.)
 - D. Billing Period:

A month as defined in the respective service classifications is any period consisting of not less than 25 days nor more than 35 consecutive days, and a bill for any shorter or longer period will be prorated on the basis of a 30-day billing period except as hereinafter provided. However, when a customer dis continues service before the expiration of one month, no proration under the rate will be made.

Bills will be rendered as follows:

- 1. At its option the Corporation will read meters and render bills monthly, but ordinarily it will read meters of residential and general service (without demand) customers once every two months.
- 2. Where meters are scheduled to be read bi-monthly, the Corporation may render an interim estimated bill, based on the best information available, for the first month (approximately 30 days) of the bi-monthly period.
- 3. Upon request, the Corporation will supply any customer with a card for the intervening months upon which the customer may record his or her meter reading prior to the date of the estimated meter read. The date that the meter reading must be taken and submitted to the Corporation will be shown on the card. If the meter read information is received by the Corporation on or before the scheduled estimated date, the bill will be computed using the meter read information provided by the customer. Customers on the card read program may provide their meter reads via telephone using the Corporation's voice response unit, electronically through the Corporation's website, or by returning the card via U.S. mail.
- 4. For the Competitive Metering Option, as further explained in PSC 115 General Information Section 14, third parties providing meter readings must follow the same meter reading schedule as the Corporation. In the case of third party meters, the Corporation reserves the right to render an estimated bill on a regular cycle billing period at any time the billing data is unavailable, untimely or appears to be incomplete.

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