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SECTION 5 - MISCELLANEOUS SERVICES AND CHARGES (CONT'D.)

5.1 Billing and Collection (Cont'd.)

5.1.1 Recording Service (Cont'd.)

D. Payment Arrangements and Audit Provisions

1. Notice and Scope

- a. Upon forty-five (45) days' prior written notice by the Customer to the Company (or such shorter period as the parties may mutually agree upon), the Customer or its authorized representative shall have the right to commence an audit during normal business hours and at intervals of no more than one audit in any six month period. The audit will be limited to all such records and accounts as may, under recognized accounting practices, contain information bearing upon amounts subject to being billed to the Customer's End Users by the Company as part of its provision of billing and collection services and the changes to the Customer for other Services provided by the Company pursuant to this tariff.
- b. The written notice of audit shall identify the date upon which it is to commence, the location, the Customer's representatives, the subject matter of the audit, and the materials to be reviewed.
- c. The written notice of audit shall be directed to the Company's representative at the address stipulated by such representative.
- d. The Company may, within thirty (30) days of receipt of the Customer's notice of audit, postpone commencement by written notice for a period not to exceed fifteen (15) days, but only for good cause. The Company shall also indicate the new date for commencement of said audit.
- e. Upon completion of the audit, the Customer's auditors are to provide an oral report of their findings to the Company prior to their departure, followed by a letter within thirty (30) days confirming findings.