Received: 06/30/2009

Status: CANCELLED Effective Date: 07/01/2009

PSC NO. 90 Gas NEW YORK STATE ELECTRIC & GAS CORPORATION Initial Effective Date: 07/01/09

Superseding Revision: 2

Leaf: 106

Revision: 3

## **GENERAL INFORMATION**

## 22. GLOSSARY:

The following words and terms when used in this Schedule have the following meanings:

**Access Controller** - is a party known to the Company to be in control of access to the metering equipment of a customer, and to have an active account of its own with the Company.

**Actual Reading** - is a meter reading obtained by a Company employee from either the meter or a remote registration device attached thereto.

Applicant - is a person, Company or other entity who has requested gas service.

**Arrears** - are charges for which payment has not been made more than twenty (20) calendar days after payment was due.

**Backbill** - is that portion of any bill, other than a levelized bill, which represents charges not previously billed for service that was actually delivered to the Customer during a period before the current billing cycle. A bill based on an actual reading rendered after one (1) or more bills based on estimated or customer readings (commonly called a catch-up bill) which exceeds by fifty percent (50%) or more the bill that would have been rendered under the Company's standard estimation program is presumed to be a backbill.

**Billing Unit** - Shall be in therms. The term billing unit shall be determined by multiplying the Customer's Ccf consumption by the appropriate therm factor.

**British Thermal Unit (BTU)** - shall mean the amount of heat required to raise the temperature of one (1) pound of water 1° Fahrenheit at 60° Fahrenheit.

**Business Day** - is any Monday through Friday when the Company's business offices are open.

Issued in compliance with Order in Case 09-M-0311 dated June 19, 2009

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