

**CTC Communications Corp.**  
**d/b/a EarthLink Business**  
PSC No. 3 - Telephone  
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## ACCESS SERVICES TARIFF

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### SECTION 5 - ACCESS SERVICE ORDER

#### 5.1 General

An Access Service Order is used by the Company to provide a Customer Access Service. A Customer may order any number of services of the same type and between the same premises on a single Access Order. All details for services for a particular order must be identical except for those for multipoint service.

When placing an order for Access Service, the Customer shall provide to the Company the order information required in Section 5.2 in addition to the following:

- Customer name and premises address(es).
- Billing name and address (when different from Customer name and address).
- Customer contact name(s) and telephone number(s) for the following provisioning activities: order negotiation, order confirmation, interactive design, installation and billing.

#### 5.2 Ordering Requirements

When ordering Switched Access service, the Customer must specify whether the service is to be provided as:

- Direct Trunked Transport to the end office,
- Direct Trunked Transport to a tandem which connects with Common Transport from the tandem to the end office, or
- Common Transport to the end office.

When all or a portion of service is ordered as Direct Trunked Transport, the Customer must specify the type and quantity of Direct Trunked Transport Facility (i.e., High Capacity DS1).